

At the Pearson VUE Test Center

Test Day Schedule

- You need to arrive at your scheduled Test Center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures.
- If you arrive more than 15 minutes late for an exam, you will be denied admission, and you forfeit your PCAT Registration Fee and any other fees paid for optional services.

What You Need to Bring With You on the Day of the Test

You will not be admitted to the test without the following:

- Two forms of original (no photo copies), valid (unexpired) IDs—one form as a primary ID (government-issued with name, photo, and signature) and one form as a secondary ID (with only name required).

NOTE: Your first and last names on your primary ID must match exactly to your registration or you will be denied entrance to the exam. If you are denied entrance to the exam, no refunds will be issued and your registration will not be moved to another test date or testing window. There are no exceptions to this policy.

Acceptable forms of primary valid, government-issued, unexpired IDs with photograph and signature include:

- Passport
- Driver's license
- Military ID
- Government-issued identification card
- Alien registration card
- Canadian Health Care Card

Acceptable forms of secondary valid, unexpired IDs include:

- Credit card (with or without a photograph)
- Library card
- Student ID
- Utility bill (with your first and last names and address appearing exactly the same as on your primary form of ID)
- Any government-issued ID without a visible signature, or with an embedded signature, if the name matches the name and signature on the primary ID

It is strongly recommended that you bring several forms of ID with you in case there are any questions.

An additional primary ID may be used as a secondary ID if necessary.

Admittance to take the exam **does not** guarantee the acceptability of your IDs or that your exam will be processed.

All reported cases of questionable identification are subject to review and approval by Pearson in its sole discretion.

Any candidate who provides false identification or misrepresents his or her identity at any time will be dismissed from the testing room and have his or her scores canceled. Pearson may consider further legal action in such cases.

You will be denied access to the testing room if you do not:

- Have appropriate, valid, unexpired IDs
- Arrive on time for the start of the test
- Sign the Pearson VUE Candidate Rules Agreement
- Allow your digital photo, fingerprint, or palm vein pattern (where available) to be taken

Visitors are not allowed at any time in the testing room.

Prohibited Items Policy

Prohibited items include, but are not limited to:

- Food/snacks
- Beverages
- Books
- Papers
- Highlighters
- Rulers
- Notes
- Earplugs
- Calculators (including watch calculators)
- Cell phones
- Recording devices
- Cameras
- Headphones
- Watches
- Any other electronic devices or reference materials
- Any hat with a bill or brim unless it is worn for a religious or medical reason that has been pre-approved by Pearson*
- Any article of clothing, jewelry, or accessory containing any information (whether as a design or otherwise) that may be reasonably related to the assessment

* If you require an accommodation as an exception to any of the above items, you must submit a written request to PCAT Customer Relations providing the appropriate documentation explaining the need for this accommodation.

Do not bring any prohibited items to the Test Center.

You will **NOT** have access to any purses, cell phones, or backpacks during the exam. These items must be stored in a designated secure area provided at the Pearson VUE Test Center.

All electronic devices must be turned off while in the secure area. If your cell phone rings or makes any noise while in the secure area, your test will be invalidated and your testing fees will not be refunded.

If, at the rest break, you must access a personal item, such as an item needed to take to a restroom, this is allowed. However, if you access any other prohibited item from the secure area (cell phone, backpack, study notes, etc.), your test will be invalidated and your testing fees will not be refunded. If you access, check, or turn on your cell phone at any time during your testing session (including during your break), your test will be invalidated and your testing fees will not be refunded.

IF YOU ARE FOUND TO HAVE VIOLATED THE PROHIBITED ITEMS POLICY IN ANY WAY, YOUR PCAT SCORES WILL BE INVALIDATED, NO REFUNDS WILL BE ISSUED, AND YOU WILL NOT BE ALLOWED TO TRANSFER TO A DIFFERENT TESTING WINDOW.

Neither Pearson, its affiliated companies, agents, contractors, nor the Pearson VUE Test Centers assume responsibility for the theft, loss, or damage to any prohibited electronic device or other personal property brought into the testing center or left in your car.

Test Center Rules and Sign-In Procedures

- As part of the sign-in procedures, you will be given a “Pearson VUE Candidate Rules Agreement” to review and sign electronically.
- Be prepared to show two (2) forms of valid, unexpired ID as described in the section “What You Need to Bring With You on the Day of the Test.”
- Your digital photo, signature, fingerprint, and palm vein scan (where available) will be taken before you begin your exam.
- You will be provided with an erasable notepad and marker that can be used during your exam.

During the Test

Pearson reserves the right to take any action necessary for a candidate’s failure to comply with the test administration regulations or with a proctor’s directions, including (but not limited to) canceling PCAT scores and/or barring the individual from future testing.

- The proctor will show you to a workstation where a computer, monitor, and mouse will be ready for you to begin your exam. Your proctor will ensure that the exam is ready and waiting for you to begin and can answer any other questions you may have. Follow all the rules and instructions explained by the Pearson VUE Test Center staff.
- Earplugs or noise-reducing headphones may be offered to you by a proctor if you wish to use either during the exam.
- You will be provided with a nonscientific online standard calculator for the Biological Processes, Chemical Processes, and Quantitative Reasoning subtests.
- For the Chemical Processes subtest, a periodic table will be provided that will include each element’s symbol, atomic mass, and atomic number.
- During your exam, a proctor sits in a viewing room with a direct line of sight to all the testing stations. Testing sessions are audio- and video-recorded, and the proctor can view each station independently on a monitor as well.
- You need to read and electronically sign the Acknowledgment page before starting your exam:

If you do not click the “Yes” button to symbolize your signature and to accept the terms of the Acknowledgment, you will not be allowed to test and your fees will not be refunded. There will be no exceptions to this policy.
- At the time for the scheduled rest break (immediately following Part 3, Chemical Processes), a break screen will appear. The rest break is optional; however, if you choose to take the break, raise your hand, and a proctor will place the exam into the break mode and escort you out of the testing room. Please note that the 15-minute break is timed on the computer. If you are not back to your testing station before the break is over, the next section will automatically begin. If you take a break in addition to the one that is scheduled, you will not be able to make up any lost testing time.

- Any candidate who leaves the testing room before or after the scheduled break must first receive permission from a proctor and be escorted while outside the testing room.
- You may **not** leave the building during breaks.
- You may **not** ask questions about the exam after it begins.
- Report any suspicious behavior or violation of rules to your proctor by raising your hand during the exam or informing the proctor at the rest break or after the testing session.
- You will receive a printed unofficial Preliminary Score Report before leaving the Pearson VUE Test Center that will show your scaled scores and percentile ranks on each multiple-choice sub-test and for the Composite score. This is not equivalent to a personal Official Score Report or an Official Transcript. **The scores displayed on this report are still pending verification by Pearson and therefore the Preliminary Score Report is not official and cannot be presented to schools as a substitute for an Official Transcript.**
- Any candidate who gives or receives assistance during the test will be required to turn in all test materials **immediately** and to leave the testing room. In such a case, the candidate's test will **not** be scored, **no** fee payments will be refunded to the candidate, and legal action may be taken.
- If your scores are canceled because of your failure to comply with Pearson's testing policies, your scores will **not** be reported and your fees will not be refunded. Please note this test will count as one of the five tests that each candidate is allowed to take.

No Score Option

At the end of the test, you will be able to choose the "No Score Option." If you do not want your test scored, click the button that states "*No, I do not want my test scored and do NOT want my scores reported to anyone.*"

Choosing the "No Score Option" means that scores will **not** be reported to you or to any of your selected schools. **This request is irrevocable**, fees will **not** be refunded, and any later requests to score your test and report your scores will not be considered. *This test will count as one of the five tests that each candidate is allowed to take.*

Test Center Closings and Delayed Starting Times

Adverse conditions (such as extreme weather or a power failure) or other circumstances may make it necessary to cancel the administration of a test or to delay the beginning of testing for some time period.

- Do not call the Pearson VUE Test Center to determine whether testing has been canceled or delayed. If a Test Center has a delay or cancellation, Pearson VUE will contact candidates directly via phone or email to notify them of the cancellation and reschedule their appointment.
- If you cannot appear for a test date due to hazardous weather or another calamity, you must email PCAT Customer Relations **no later than 3 days after the test date and provide an explanation and documentation for your failure to appear on the testing date.**

- If your testing has been canceled by Pearson or VUE, Pearson will not be held responsible for any expenses incurred beyond the cost of the exam, including but not limited to travel expenses and lost wages on the day of the exam.

Test Administration Concerns

After the exam, you will receive an email from the Pearson VUE Test Center that administered your exam. Please take the time to answer a few short questions concerning your testing experience.

- Please email PCAT Customer Relations **no later than 14 days following the end of the testing window** in which you took your exam with any concerns or questions about the manner in which the Pearson VUE Test Center or its proctors administered the exam.
- Your response should include a thorough description of any incident including the date, type of incident, names of individuals involved, VUE incident report number (if applicable), and contact information so Pearson can follow up with you if needed.
- Please allow 3 to 4 weeks from the receipt of your email for any response.